

OneSight IT Operations

Rx Need Rate
Coordinators
User Guide

Overview

This document details the steps required to access the Rx Need Rate detailed report. This report should only be accessed by the Clinic Coordinator or those who are told to do so.

Access

To access the Rx Need report page please navigate to www.onesightclinics.org. At the top of the page click on the option for “Coordinators” as seen below.



The image is a screenshot of the OneSight website. At the top, there is a navigation bar with the OneSight logo on the left and a menu of links on the right: HOME, REGISTRATION, CLINIC OPERATIONS, OPTICAL LAB, COORDINATORS, ADMIN, and CLINIC TRAINING. A black arrow points down to the 'COORDINATORS' link. Below the navigation bar is a large banner with the text 'Charitable Vision Clinics' in white. The background of the banner is a photograph of a group of people, including a young boy in a blue shirt and glasses, smiling. In the bottom left corner, there is a dark blue box with white text that reads: 'OneSight is an independent non-profit providing access to quality vision care to underserved communities worldwide.' In the bottom right corner, there is a link that says 'Learn more at www.onesight.org'.

OneSight

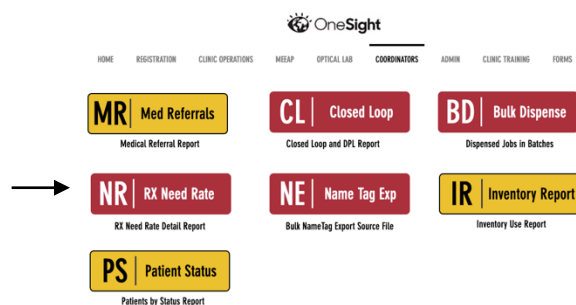
HOME REGISTRATION CLINIC OPERATIONS OPTICAL LAB COORDINATORS ADMIN CLINIC TRAINING

Charitable Vision Clinics


OneSight is an independent non-profit providing access to quality vision care to underserved communities worldwide.

Learn more at www.onesight.org

On the admin page you will select the option for “Rx Need Rate” as seen below.



You will now see the system access login page. Enter your login credentials and click on “Login.”



System Access

Version 6.0

User Name:

Password:

Enter your project specific login and password.
Logins expire at the end of the project.

LOGIN

Rx Need Report


You will now be brought to the “Rx Need Rate” search page. Here you will see a few different fields/dropdowns.

Clinic Name – The clinic you are assigned to. This cannot be changed.

Group – The school, group, or community you want to search.

Exam From Date – Enter the date for the start of the range you want to search.

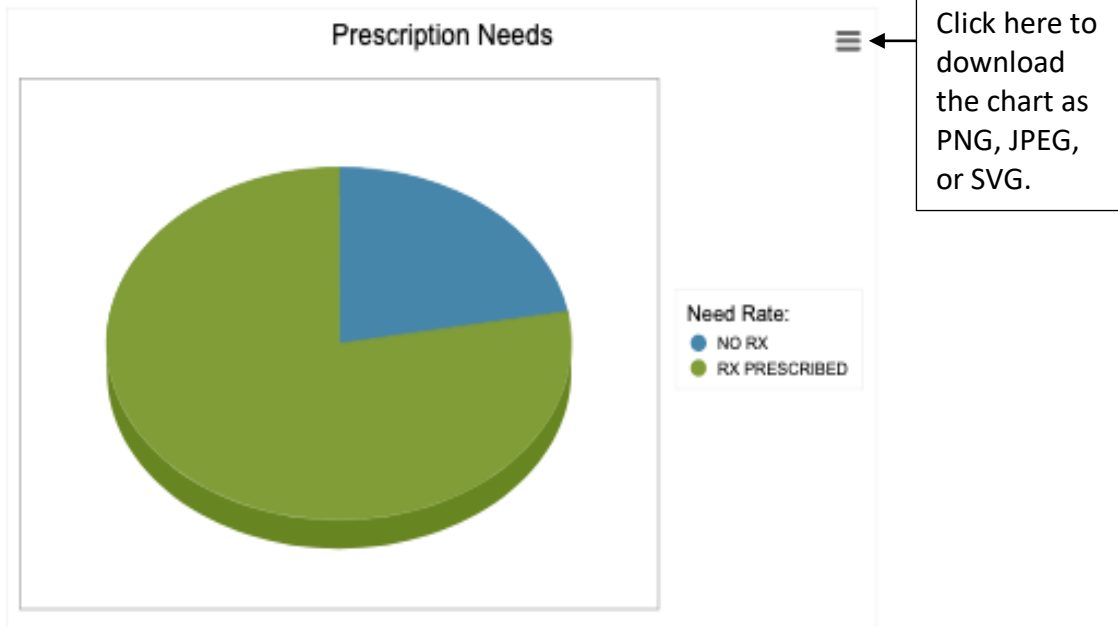
Exam To Date – Enter the date for the end of the range you want to search



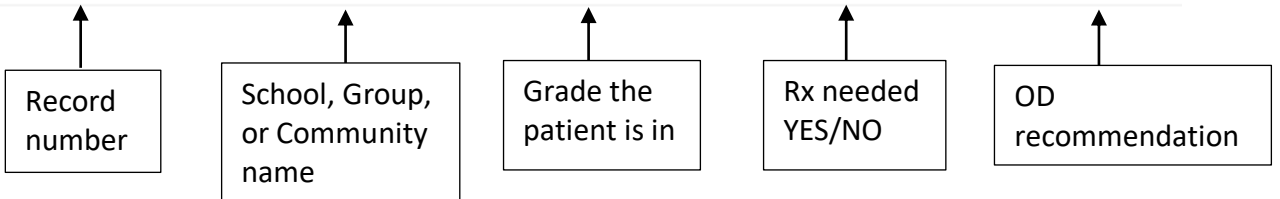
The screenshot shows the 'Rx Need Rate' search page. At the top is the 'OneSight CLOUD DIGITAL CLINIC' logo. Below the logo, the title 'RX NEED RATE' is displayed in blue, with 'Version 6.0' in red to its right. The form contains the following fields: 'Clinic Name' is a dropdown menu currently showing '2020-NA-United States-TRAINING'; 'Group' is a dropdown menu currently showing 'All'; 'Exam Start Date' and 'Exam End Date' are date input fields, each with a calendar icon to its right. Below these fields is the text 'SET DATE RANGE TO SEARCH'. A large blue 'SEARCH' button is centered below the date fields. At the bottom of the form are two buttons: 'CLEAR FORM' and 'LOG OUT USER'.

Once you have selected your search criteria, click on the blue button at the bottom labelled “Search.”

You will now be brought to the Rx Need report page.



<u>RECORD #:</u>	<u>SCHOOL NAME:</u>	<u>GRADE:</u>	<u>RX YES/NO:</u>	<u>OD REC</u>
TOTAL	172			
278870	Test Environment	9th	RX PRESCRIBED	yuwfuys



<u>PATIENT STATUS:</u>	<u>LENS SELECTION:</u>	<u>LAB:</u>	<u>EXAMINING OD:</u>	<u>EXAM DATE:</u>
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RX PRESCRIBED			TRAINING	2/14/2020
Patient status	Lens Selection	Lab the job is being processed at	Name of OD	Date of exam

This report is read only and cannot be edited from here. At the top left you will see a pie chart representing the Rx need rate. This can be downloaded in PNG, JPEG, and SVG format. Below that you will see the report broken down by the following fields.

Record # - The record number of the patient.

School Name – The name of the school, group, or community.

Grade – The grade the patient is in.

RX YES/NO – If the patient was prescribed an RX or not.

OD REC – Recommendation by the OD.

Patient Status – The status the patient is currently in.

Lens Selection – The lens the patient's pair will have.

LAB – The lab the job is being processed at.

Examining OD – The doctor that performed the exam.

Exam Date – The date of the patient's exam.